



**GCCCD Vision, Mission and Value Statement**

*Vision: Transforming lives through learning.*

**Mission:** Provide outstanding learning opportunities that prepare students to meet community needs and future challenges of a complex, global society.

**Value Statement:** Cultivate a student-centered culture of excellence, trust, stewardship, and service.

**Public Safety and Emergency Preparedness Council  
September 15, 2022, Meeting Minutes  
Zoom meeting @ 1:00 pm- 2:30pm**

**Members Present** 14

<b>Chair:</b> Director of Public Safety	<b>Nicole Conklin</b>	<input checked="" type="checkbox"/>	Academic Senate Representative – CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
Associate Dean-Student Affairs – Cuyamaca	Lauren Vaknin	<input checked="" type="checkbox"/>	Academic Senate Representative – GC	Pearl Lopez	<input checked="" type="checkbox"/>
Associate Dean-Student Affairs-Grossmont	Sara Varghese	<input checked="" type="checkbox"/>	Classified Senate Representative	Elaine Adlam	<input checked="" type="checkbox"/>
GCCCD/ Sheriff's Office Sergeant	Jerry Jimenez	<input checked="" type="checkbox"/>	Director-Facilities Planning, Dev. & Maintenance	Ken Emmons	<input type="checkbox"/>
GCCCD/Sheriff's Office Deputy	Deputy on Duty	<input type="checkbox"/>	Director-Campus Facilities – CC	Francisco Gonzalez	<input checked="" type="checkbox"/>
CAPS Specialist on duty	Bobby Morris	<input checked="" type="checkbox"/>	Director-Campus Facilities – GC	Loren Holmquist	<input checked="" type="checkbox"/>
Cuyamaca EPC Representative Chair or Co-Chair	Nicole Salgado	<input checked="" type="checkbox"/>	Director-Communications and Public Information	Michele Clock	<input type="checkbox"/>
Grossmont EPC Representative Chair or Co-Chair	Jeff Lehman	<input type="checkbox"/>	Administrators Association Rep	TBD	<input type="checkbox"/>
Public Safety Compliance	Daryl Johnson	<input checked="" type="checkbox"/>	Student Representatives	Sasha Reva Franziska Collier	<input type="checkbox"/>
Extended Cabinet Rep	Bill McGreevy	<input checked="" type="checkbox"/>	Recorder: Public Safety Administrative Support	Cheyenne Castellanos	<input checked="" type="checkbox"/>

Item	Discussion
1. Exterior Camera Updates	Installation of cameras is now set to occur in late spring 2023 pending camera delivery. Currently there may still be a delay in technology orders. Design of the project is necessary and engineers still have to figure out how they will be installed at the locations needed. Cameras have been discussed at the Council since 2016 and we are now entering our 2 <sup>nd</sup> semantic design phase for them. The location of cameras was shared for both campuses on a map. There will be a minimum of 15 cameras per campus. The committee asked questions regarding the MOU with AFT. The MOU items with each union was shared, currently AFT and AA have signed off on the same MOU. It is anticipated that CSEA will be signing shortly. Nicole also shared the draft operating procedure which was written in 2018 and has been shared multiple times with the Council. The

	<p>committee was advised that the feed deletes after 30 days. In the past, indoor areas with assets have had cameras and this plan will remain in place. Some of these cameras are outdated and 20+ years old so they will be replaced with some of the PVAC indoor cameras which are not being utilized. Academic senate members stated that 2017 was a different time than 2022 and they want the project placed on hold and revetted through both senates again.</p>
2. Emergency Preparedness Updates	<p>Daryl reviewing the following items:</p> <ol style="list-style-type: none"> <li>1. InformaCast - An emergency notification test message was sent to &gt;19k on September 7th. We continue to fine tune the system and address any issues. You can access your profile by either clicking the link or using the QR code. <a href="#">More information</a>. The question was asked regarding the system automatically contacting office phones, which it does not. However, you can add your desk phone as a device to receive emergency messages. We are waiting for IT assistance to install and test on classroom computers. Another planned message will go out to GCCCD on 10/20/22 the Great ShakeOut national drill.</li> <li>2. Emergency Plans - The Emergency Operations Plan (EOP) draft has been completed. Next steps are to send it to the Chancellor, and the Board for signatures. Additionally, 10 planning support annexes, and 10 incident support annexes have been developed and/or updated. These documents are intended to assist and guide EOC stakeholders through any incident.</li> <li>3. Business Continuity Plans – Daryl will be working with pre-identified critical departments to build a BCP which will assist the department in allowing it to continue to run in the event of a moderately or larger sized incident. It identifies communications, services needed, dependencies, etc.</li> </ol>
3. Fire Safety and Response	<p>The committee reviewed the Districtwide Fire Safety and Alarms Protocol. The document will be shared after the meeting and can be found on the Public Safety website. Nicole requested and the committee agreed this document should be shared with others and posted in departments for reference.</p>
4. Medical Calls and Response	<p>The committee reviewed the Medical Emergencies, “What do I do?” form. Nicole explained if people are hurt 911 needs to be called as CAPS or the nurses office are not first responders. Elaine clarified that if a student is taken by emergency responders they will need to fill out an insurance form. Elaine explained students are covered by health services and can be provided first aid items, feminine products or over the counter medicines. The form will be sent out and two versions will be available, a flow chart or step by step. Nicole requested and the committee agreed this should be distributed and posted throughout the campuses.</p>
5. CPTED Reports	<p>The Crime Prevention Through Environmental Design annual review was shared with the committee. San Diego Sheriffs crime prevention comes to each of our campuses to do a walkthrough in order to help areas of improvement and crime prevention. Nicole briefly reviewed the latest report and how it helps facilities concentrate on areas of need each year.</p>
6. Safety Issues Report	<p>The Chancellor requested that the Director of Public Safety and the Facilities Directors meet and prepare a safety hazard report. Aimee Gallagher explained that since more students and staff are coming back</p>

	<p>on campus, the request was made with everyone's safety in mind. She also informed the committee that Nicole prepares a weekly report of smaller items which helps the Vice President's keep on top of the safety concerns.</p>
<p>7. Public Safety Taskforce Update</p>	<p>Public Safety Taskforce will start meeting again. The next meeting is 9/21/22, guests and proxy's are welcome. The taskforce was requested to start again by Academic Senate due to the recent school shootings and emergencies occurring locally. The committee had concerns whether or not the information would be duplicating the efforts of other groups and asked if it meeting more than four times a year would be more beneficial. A committee member also made a suggestion that this should be made into one group but explained that it may not be possible. It was requested that the Sheriff's Deputies should continue to be included in these important conversations for their expertise. The Vice Chancellor of HR will take the motion to Chancellors Cabinet to collect thoughts on a possible merger.</p>
<p>8. Next Meeting: November 17, 2022 at 1:00pm-2:30pm</p>	<p>Agenda Items for our next meeting: TBD</p>